

BOARD OF EDUCATION MEETING MINUTES
November 13, 2025

The regular monthly meeting of the Newark Community High School District #18 Board of Education was called to order by President Jacobs at 6:31 p.m. in the LRC at Newark Community High School with Superintendent /Principal Ulrich present.

Roll call was taken, showing the following Board Members present: Bromeland, Fletcher, Jacobs, Seyller, Smith, Steffen, and Thompson

Welcome guests and visitors: Camille Mukenschnabl, Emma Dierzen, Ashley Monroe, Stephine Anderson, Brooklyn Carpenter, Ella Bromeland, Maddi Dierzen, Sadie Pottinger, Blerim Berisha, and Daniel Venegas.

Public Comment: None

Teacher/Staff Comment: Mrs. Mukenschnable shared with the Board of Education that her class is reading Romeo & Juliet, and learning the history of Shakespeare.

Ms. Monroe shared that her health class just finished the unit regarding drugs, and for PE they are working on fitness-based workouts and team sports.

Communications: We received a thank-you note from the Teckenbrock family.

Consent Agenda Item:

A motion was made by Fletcher and seconded by Smith to approve the Consent Agenda items: (a) approve the Regular Meeting Minutes of October 16, 2025; (b) approve the Buildings and Grounds Committee Meeting Minutes of October 16, 2025; (c) approve the Building and Grounds Committee Meeting Minutes of October 29, 2025 (d) approve the Finance Committee Meeting Minutes of October 30, 2025 (e) Financial Report-Fund Balances as of October 31, 2025; (f) approval of Bills and Requisitions.

Voting Aye: Bromeland, Fletcher, Seyller, Smith, Steffen, Thompson, and Jacobs

Voting Nay: None
Motion carried

The board went over the financial reports as of November 13, 2025:

October 2025, Treasurer's Financial Report of operational account balances:

- Education Fund: \$275,261.66
- Operations and Maintenance Fund: \$46,526.32
- Transportation Fund: \$86,501.75
- IMRF/SOC Fund: \$119,649.82
- Working Cash Fund: \$91,124.87
- Tort Fund: \$33,217.21
- Health/Life Safety Fund: \$45,339.05

October 31, 2025 Total Funds Balance: \$697,620.68

- October 2025 payrolls in the amount of \$151,289.17

November 2025 list of bills amounting to:

- Education Fund: \$32,588.50
- Operations and Maintenance Fund: \$16,061.49
- Transportation Fund: \$3,930.73
- Tort Fund: \$75.00
- Health/Life Safety Fund: \$1,125.00

November Board bills subtotal: \$53,780.72

Extra bills for November:

- Education Fund: \$48,820.01
- Operations and Maintenance Fund: \$52.67
- Transportation Fund: \$7,245.75

Extra bills subtotal: \$56,118.43

Board Business:

State Maintenance Grant Application:

A motion was made by Smith and seconded by Thompson to approve the State Maintenance Grant Application.

Voting Aye: Fletcher, Seyller, Smith, Steffen, Thompson, Bromeland, and Jacob

Voting Nay: None

Motion carried

Mr. Ulrich shared information with the Board of Education regarding the 2025 Preliminary Tax Levy.

Healy Bender Patton and Been Architects:

A motion was made by Thompson and seconded by Smith to approve the contract with Healy Bender Patton and Been Architects pending legal review.

Voting Aye: Smith, Steffen, Thompson, Bromeland, Fletcher, Seyller, and Jacobs

Voting Nay: None

Motion carried

Mr. Ulrich updated the Board of Education on the Technology for the school.

Course Description Book:

A motion was made by Fletcher and seconded by Bromeland to approve the 2026-2027 Course Description Book.

Voting Aye: Steffen, Thompson, Bromeland, Fletcher, Seyller, Smith, and Jacobs

Voting Nay: None

Motion carried

Heartland Bank Visa account:

A motion was made by Smith and seconded by Seyller to approve Wes Miller to be added to the Heartland Bank Visa account with a \$5,000 limit.

Voting Aye: Thompson, Bromeland, Fletcher, Seyller, Smith, Steffen, and Jacobs

Voting Nay: None

Motion carried

Mr. Ulrich shared with the Board of Education the updates on the building and the FACS room.

Principal's Report:

- The school was rated commendable this year for the State Report Card. Our score improved from last year.
- Mr. Ulrich began discussions with the science department on the review of textbooks and needed updates.
- The half-day talk event went well and was attended by 50 students.
- Mr. Ulrich and Mr. Miller attended the required IHSA by-law meeting.
- Boys and Girls Basketball began this week.

A motion was made by Thompson and seconded by Smith to go into closed session at 7:31 p.m. to (a) review the closed session minutes from October 16, 2025 (5 ILCS 120/2 (c) (21)). (b) Discuss School Personnel matters (as per the Illinois Open Meetings Act, “the appointment, employment, compensation, discipline, performance or dismissal of specific employees of Newark Community High School (5 ILCS 120/2 (c) (1)). (c) Discuss Student Discipline.

(As per the Illinois Open Meeting Act, “the discussion of student discipline” (5 ILCS 120/2 (c) (9), (d) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5 ILCS 120/2 (c) (2)). (e) Discuss the selection of a person to fill a public office, as defined by the Open Meetings Act, including the vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. (5 ILCS 120/2 (c) (3))

Voting Aye: Bromeland, Fletcher, Seyller, Smith, Steffen, Thompson, and Jacobs

Voting Nay: None

Motion carried

The regular board meeting reconvened at 9:12 p.m.

Roll call was taken, showing the following Board members in attendance: Fletcher, Smith, Seyller, Steffen, Thompson, Bromeland, and Jacobs

Action taken as a Result of Closed Session:

A motion was made by Smith and seconded by Thompson to approve the closed session Board minutes for October 16, 2025.

Voting Aye: Seyller, Smith, Steffen, Thompson, Bromeland, Fletcher, and Jacobs

Voting Nay: None

Motion carried

A motion was made by Thompson and seconded by Bromeland to approve Josh Cooper's FMLA, Tentatively 11/24/25-12/12/25.

Voting Aye: Smith, Steffen, Thompson, Bromeland, Fletcher, Seyller, and Jacobs

Voting Nay: None

Motion carried

A motion was made by Fletcher and seconded by Steffen to approve Patti Smith's intermittent FMLA 11-3/25 – 11/2/26.

Voting Aye: Steffen, Thompson, Bromeland, Fletcher, Seyller, Smith, and Jacobs

Voting Nay: None

Motion carried

A motion was made by Thompson and seconded by Bromeland to approve Camille Mukenschnabl's intermittent FMLA 11-3/25 – 11/2/26.

Voting Aye: Thompson, Bromeland, Fletcher, Seyller, Smith, Steffen, and Jacobs

Voting Nay: None

Motion carried

A motion was made by Fletcher and seconded by Steffen to approve JV girls' basketball staffing reduction due to lack of participation. There will be no JV team. Therefore, Sinatra Griffin is released from his position as JV girls' basketball coach.

Voting Aye: Bromeland, Fletcher, Seyller, Smith, Steffen, Thompson, and Jacobs

Voting Nay: None

Motion carried

Upcoming Action items, Activities, and Events;

- a. Next Board Meeting Thursday, December 18, 2025, at 6:30 p.m.
- b. Illinois Association of School Boards (IASB) Conference – November 21-23, 2025
- c. Policy Committee Meeting- TBD

Other Matters of Discussion: None

A Motion was made by Thompson and seconded by Smith to adjourn the meeting at 9:21 p.m.

Voice Vote: 7 Ayes

Voting Nay: None

Motion carried



Ryan Jacobs, President

12-18-2025

Date



Jean Fletcher, Secretary

12-18-2025

Date