

BOARD OF EDUCATION MEETING MINUTES
September 22, 2025

The regular monthly meeting of the Newark Community High School District #18 Board of Education was called to order by President Jacobs at 6:33 p.m. in the LRC at Newark Community High School with Superintendent /Principal Ulrich present.

Roll call was taken, showing the following Board Members present: Fletcher, Seyller, Smith, Steffen, Thompson, Bromeland, and Jacobs.

Welcome guests and visitors: Brandon Leggett, Josh Cooper, Sadie Pottinger, Miley Nichols, and Bill Blidy

Public Comment: Mr. Leggett commented on the Yearbook FY 24-25

Teacher/Staff Comment: Mr. Cooper shared with the Board of Education how nice the Baseball field is looking. He is enjoying his new job as the Driver Education instructor. Mr. Cooper likes working with Ms. Monroe thinks she is doing a great job with the students in PE.

Mr. Blidy thanked the Board again for their support and for how much he is enjoying the updated art room. He shared with the Board that he had several art students up for awards at the Sandwich Fair.

Communications: None

Consent Agenda Item:

A motion was made by Steffen and seconded by Fletcher to approve the Consent Agenda items: (a) approve the Regular Meeting Minutes of August 21, 2025; (b) approve the Special Meeting of September 15, 2025; (c) approve the Finance Committee Meeting of September 16, 2025; (d) Financial Report-Fund Balances as of August 31, 2025; (e) approval of Bills and Requisitions.

Voting Aye: Seyller, Smith, Steffen, Thompson, Bromeland, Fletcher, and Jacobs

Voting Nay: None

Motion carried

The board went over the financial reports as of September 22, 2025:
August 2025, Treasurer's Financial Report of operational account balances:

- ☐ Education Fund: \$201,756.26
- ☐ Operations and Maintenance Fund: \$346,802.93
- ☐ Transportation Fund: \$15,638.64
- ☐ IMRF/SOC Fund: \$88,071.94
- ☐ Working Cash Fund: \$60,987.81
- ☐ Tort Fund: \$1,086.80
- ☐ Health/Life Safety Fund: \$57,753.99

August 31, 2025 Total Funds Balance: \$772,098.37

- ☐ August 2025 payrolls in the amount of \$130,169.93

September 2025 list of bills amounting to:

- ☐ Education Fund: \$99,553.81
- ☐ Operations and Maintenance Fund: \$369,003.99
- ☐ Transportation Fund: \$6,601.21
- ☐ Tort Fund: \$75.00
- ☐ Health/Life Safety Fund: \$42,552.00

September Board bills subtotal: \$517,758.01

Extra bills for September:

- ☐ Education Fund: \$4,561.00
- ☐ Operations and Maintenance Fund: \$4,436.14
- ☐ Transportation Fund: \$161.80

Extra bills subtotal: \$9,158.94

Board Business:

Fiscal Year 2026 Budget

A motion was made by Fletcher and seconded by Smith to approve the FY 2026 Budget.

Voting Aye: Smith, Steffen, Thompson, Bromeland, Fletcher, Seyller, and Jacobs

Voting Nay: None

Motion carried

Mr. Ulrich read the Fund Balances to the Board of Education.

Request for Qualifications - Architect Services

A motion was made by Fletcher and seconded by Thompson to approve the Request for Qualifications – Architectural Services.

Voting Aye: Steffen, Thompson, Bromeland, Fletcher, Seyller, Smith, and Jacobs

Voting Nay: None

Motion carried

Overnight Field Trips

A motion was made by Smith and seconded by Seyller to approve the Overnight Field Trip for the FFA National Convention in Indianapolis from October 28th - November 1st, 2025.

Voting Aye: Thompson, Bromeland, Fletcher, Seyller, Smith, Steffen, and Jacobs

Voting Nay: None

Motion carried

A motion was made by Smith and seconded by Bromeland to approve the Overnight Field Trip for the FFA Build Conference in Bloomington/Normal from November 24th – 25th, 2025.

Voting Aye: Bromeland, Fletcher, Seyller, Smith, Steffen, Thompson, and Jacobs

Voting Nay: None

Motion carried

Mr. Ulrich shared with the Board the updates for the Parent/Student Handbook.

Mr. Ulrich informed the Board that we will be starting the process of interviewing an Ag Teacher.

The Board shared what they learned from their Evaluation and Training meeting.

Principal's Report:

- The school year has started well, and classes are rolling along.
- Homecoming week is the week of September 29th, and Mrs. McCoy, Mrs. Mukenschnabl, and the student council have planned a jam-packed week of activities.
- The October 10th institute day will focus on strengthening e-learning practices to ensure that we provide a quality experience for students when we are not meeting in person.
- Assistant Principal Miller is working with our school liaison officer to plan our required active shooter drill.
- The Kendall County Sheriff's office has been very supportive of the school and will be a presence during homecoming games and the dance.
- Today, students attended a presentation from Mutual Ground focusing on sexual violence prevention.

A motion was made by Smith and seconded by Fletcher to go into closed session at 7:35 p.m. to (a) review the closed session minutes from August 21, 2025 (5 ILCS 120/2 (c) (21)). (b) Discuss School Personnel matters (as per the Illinois Open Meetings Act, “the appointment, employment, compensation, discipline, performance or dismissal of specific employees of Newark Community High School (5 ILCS 120/2 (c) (1)). (c) Discuss Student Discipline. (As per the Illinois Open Meeting Act, “the discussion of student discipline” (5 ILCS 120/2 (c) (9), (d) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5 ILCS 120/2 (c) (2)). (e) Discuss the selection of a person to fill a public office, as defined by the Open Meetings Act, including the vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. (5 ILCS 120/2 (c) (3))

Voting Aye: Fletcher, Smith, Seyller, Steffen, Thompson, Bromeland, and Jacobs

Voting Nay: None

Motion carried

The regular board meeting reconvened at 8:00 p.m.

Roll call was taken, showing the following Board members in attendance: Seyller, Smith, Steffen, Thompson, Bromeland, Fletcher, and Jacobs.

Action taken as a Result of Closed Session:

A motion was made by Thompson and seconded by Seyller to approve the amended closed session Board minutes for August 21, 2025.

Voting Aye: Smith, Steffen, Thompson, Bromeland, Fletcher, Seyller, and Jacobs.

Voting Nay: None

A motion was made by Smith and seconded by Bromeland to approve the amended closed session minutes for September 15, 2025.

Voting Aye: Steffen, Thompson, Bromeland, Fletcher, Seyller, Smith, and Jacobs

Voting Nay: None
Motion carried

A motion was made by Steffen and seconded by Seyller to increase Laurie Johnson's pay from \$17.04 to \$20.00 per hour, effective October 15th, 2025 payroll.

Voting Aye: Thompson, Bromeland, Fletcher, Seyller, Smith, Steffen, and Jacobs
Voting Nay: None
Motion carried

A motion was made by Thompson and seconded by Seyller to increase Michelle Nuzzo's pay from \$23.88 to \$28.88 per hour, effective October 15th, 2025 payroll. Based on the reduction of office staff from 3 to 2 persons.

Voting Aye: Bromeland, Fletcher, Seyller, Smith, Steffen, Thompson, and Jacobs
Voting Nay: None
Motion carried

A motion was made by Smith and seconded by Thompson to increase Jan Ingraham's pay from \$23.88 to \$28.88 per hour, effective October 15th, 2025 payroll. Based on the reduction of office staff from 3 to 2 persons.

Voting Aye: Fletcher, Seyller, Smith, Steffen, Thompson, Bromeland, and Jacobs
Voting Nay: None
Motion carried

A motion was made by Fletcher and seconded by Steffen to review the salary for the Administrative Assistant positions, if it is determined that additional personnel is needed. Voting Aye: Seyller, Smith, Steffen, Thompson, Bromeland, Fletcher, and Jacobs

Voting Nay: None
Motion carried

A motion was made by Smith and seconded by Steffen to change Jeanette Buhle's wage from hourly to a salaried position, effective January 1, 2026. Compensation for 1/1/26-6/30/26 will be \$35,476.00.

Voting Aye: Smith, Steffen, Thompson, Bromeland, Fletcher, Seyller, and Jacobs
Voting Nay: None
Motion carried

Upcoming Action items, Activities, and Events;

- a. Next Board Meeting Thursday, October 16, 2025, at 6:30 p.m.
- b. Policy Committee Meeting September 30, 2025, at 10:30 a.m.
- c. Illinois Association of School Boards (IASB) Conference, November 21-23, 2025

Other Matters of Discussion: Mr. Ulrich shared with the Board that the FACS room is fully functional, with additional final details being completed.

A Motion was made by Smith and seconded by Thompson to adjourn the meeting at 8:25 p.m.

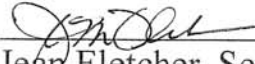
Voice Vote: 7 Ayes
Voting Nay: None
Motion carried



Ryan Jacobs, President

Oct 18, 2025

Date



Jean Fletcher, Secretary

10/16/2025

Date