

BOARD OF EDUCATION MEETING MINUTES  
June 12, 2025

The regular monthly meeting of the Newark Community High School District #18 Board of Education was called to order by President Jacobs at 6:32 p.m. in the LRC at Newark Community High School. Superintendent/Principal Ulrich was not in attendance.

Roll call was taken, showing the following Board Members present: Fletcher, Smith, Steffen, Thompson, and Jacobs. Board Member Bromeland was absent.

**Welcome guests and visitors:** Jeanette Buhle

**Public Comment:** None

**Teacher/Staff Comment:** None

**Communications:** None

**Consent Agenda Item:**

A motion was made by Fletcher and seconded by Steffen to approve the Consent Agenda items with corrections to the minutes: (a) approve the Regular Meeting Minutes of May 15, 2025, (b) Financial Report-Fund Balances as of May 31, 2025, (c) approval of Bills and Requisitions.

Voting Aye: Smith, Steffen, Thompson, Fletcher, and Jacobs

Voting Nay: None

Motion carried

Absent: Bromeland

The board went over the financial reports as of June 12, 2025:

May 2025, Treasurer's Financial Report of operational account balances:

- ☐ Education Fund: \$175,378.61
- ☐ Operations and Maintenance Fund: \$244,069.28
- ☐ Transportation Fund: \$110,815.61
- ☐ IMRF/SOC Fund: \$29,904.97
- ☐ Working Cash Fund: \$12,595.91
- ☐ Tort Fund: \$12,290.27

☐ Health/Life Safety Fund: \$54,730.54

May 31, 2025 Total Funds Balance: \$639,785.19

☐ May 2025 payrolls in the amount of \$144,377.48

June 2025 list of bills amounting to:

☐ Education Fund: \$38,269.13

☐ Operations and Maintenance Fund: \$25,890.52

☐ Transportation Fund: \$1910.51

☐ Tort Fund: \$120.00

June Board bills subtotal: \$66,190.16

Extra bills for June:

☐ Education Fund: \$443.76

☐ Operations and Maintenance Fund: \$285.64

☐ Transportation Fund: \$3,956.46

Extra bills subtotal: \$4,685.86

July 1, 2025 list of bills amounting to:

☐ Education Fund: \$14,201.59

☐ Transportation Fund: \$136,602.97

☐ Tort Fund: \$66,982.00

July 1, 2025 Board bills subtotal: \$217,786.56

### **Board Business:**

### **Fiscal Year 2025 Budget**

A motion was made by Fletcher and seconded by Thompson to approve the Amended Fiscal Year 2025 Budget as presented.

Voting Aye: Smith, Steffen, Thompson, Fletcher, and Jacobs

Voting Nay: None

Motion carried

Absent: Bromeland

### **Administer the Oath of Office to Kristy Seyller**

**Mr. Jacobs presented the First Reading of Policies.** The second reading will be at July 2025 meeting.

### **Overnight Volleyball Trip**

A motion was made by Smith and seconded by Fletcher to approve the Overnight Trip to Springfield for Girls' Volleyball.

Voting Aye: Steffen, Thompson, Fletcher, Seyller, Smith, and Jacobs

Voting Nay: None

Motion carried

Absent: Bromeland

### **Overnight FFA Trip**

A motion was made by Fletcher and seconded by Smith to approve the Overnight Officer Retreat Trip to Wilderness Resort in Wisconsin Dells.

Voting Aye: Thompson, Fletcher, Seyller, Smith, Steffen, and Jacobs

Voting Nay: None

Motion carried

Absent: Bromeland

### **Ancillary Bills/Invoices**

A motion was made by Thompson and seconded by Smith to approve the Receipt of Ancillary Bills/Invoices Received after June 12, 2025.

Voting Aye: Fletcher, Seyller, Smith, Steffen, Thompson, and Jacobs

Voting Nay: None

Motion carried

Absent: Bromeland

### **Lunch Agreement**

A motion was made by Fletcher and seconded by Steffen to approve the Lunch Agreement with Newark #66 for the 2025-2026 School Year.

Voting Aye: Fletcher, Smith, Seyller, Steffen, Thompson, and Jacobs

Voting Nay: None

Motion carried

Absent: Bromeland

## Principal's Report:

- Finals concluded with no issues
- Teaching staff is fully staffed for the 2025-2026 school year
- Registration information will be sent to families in early July
- Staff have been informed of their schedules for next year.
- The handbook has been sent to the printer
- Completed all ISBE data uploads for the year
- Jake is working well with Sjostrom and working as a team to make sure that all is moving in the right direction with the construction project.

A motion was made by Thompson and seconded by Fletcher to go into closed session at 6:59 p.m. to (a) review the closed session minutes from May 15, 2025 (5 ILCS 120/2 (c) (21)). (b) Discuss School Personnel matters (as per the Illinois Open Meetings, Act, "the appointment, employment, compensation, discipline, performance or dismissal of specific employees of Newark Community High School (5 ILCS 120/2 (c) (1)). (c) Discuss Student Discipline.

(As per the Illinois Open Meeting Act, "the discussion of student discipline" (5 ILCS 120/2 (c) (9)), (d) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5 ILCS 120/2 (c) (2)). (e) Discuss the selection of a person to fill a public office, as defined by the Open Meetings Act, including the vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. (5 ILCS 120/2 (c) (3))

Voting Aye: Seyller, Smith, Steffen, Thompson, Fletcher, and Jacobs

Voting Nay: None

Motion carried

Absent: Bromeland

The regular board meeting reconvened at 8:10 p.m.

Roll call was taken, showing the following Board members in attendance:

Smith, Steffen, Thompson, Fletcher, Seyller, and Jacobs. Board Member Bromeland was absent.

**Action taken as a Result of Closed Session:**

A motion was made by Steffen and seconded by Thompson to approve the closed session Board minutes of May 15, 2025.

Voting Aye: Steffen, Thompson, Fletcher, Seyller, Smith, and Jacobs  
Voting Nay: None  
Motion carried  
Absent: Bromeland

**Upcoming Action items, Activities, and Events;**

- a. Next Board Meeting: July 17, 2025, at 6:30 p.m.
- b. Possible Committee Meeting

**Other Matters of Discussion:**

Mr. Jacobs updated the Board Members on the construction.  
He also shared with the Board the concerns regarding the Girls' Softball Field

A Motion was made by Steffen and seconded by Smith to adjourn the meeting at 8:23 p.m.

Voice Vote: 6 Ayes  
Voting Nay: None  
Motion carried  
Absent: Bromeland

  
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Ryan Jacobs, President

7-17-2025  
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Date

  
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Jean Fletcher, Secretary

7-17-2025  
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Date