

BOARD OF EDUCATION MEETING MINUTES
May 15, 2025

The regular monthly meeting of the Newark Community High School District #18 Board of Education was called to order by President Jacobs at 6:32 p.m. in the LRC at Newark Community High School. Superintendent /Principal Ulrich was present.

Roll call was taken, showing the following Board Members present: Bromeland, Fletcher, Jacobs, Steffen, Thompson, and Board Member Smith was absent.

Welcome guests and visitors: Jeanette Buhle

Public Comment: None

Teacher/Staff Comment: None

Communications: None

Consent Agenda Item:

A motion was made by Fletcher and seconded by Bromeland to approve the Consent Agenda items with corrections to the minutes: (a) approve the Regular Meeting Minutes of April 17, 2025, (b) Financial Report-Fund Balances as of April 30 2025, 2025, (c) approval of Bills and Requisitions.

Voting Aye: Bromeland, Fletcher, Steffen, Thompson, and Jacobs

Voting Nay: None

Motion carried

Absent: Smith

The board went over the financial reports as of May 15, 2025:

April 2025, Treasurer's Financial Report of operational account balances:

- ☐ Education Fund: \$100,331.89
- ☐ Operations and Maintenance Fund: 188,378.41
- ☐ Transportation Fund: \$123,218.32
- ☐ IMRF/SOC Fund: \$27,276.36
- ☐ Working Cash Fund: \$4,097.68
- ☐ Tort Fund: \$3,249.89
- ☐ Health/Life Safety Fund: \$46,232.31

April 30, 2025 Total Funds Balance: \$492,784.86

- ☐ April 2025 payrolls in the amount of \$143,607.07

May 2025 list of bills amounting to:

- ☐ Education Fund: \$28,908.20
- ☐ Operations and Maintenance Fund: \$11,938.22
- ☐ Transportation Fund: \$6,917.76

May Board bills subtotal: \$47,764.18

Extra bills for May:

- ☐ Education Fund: \$2,045.86
- ☐ Operations and Maintenance Fund: \$141.04
- ☐ Transportation Fund: \$303.86

Extra bills subtotal: \$2,490.76

Board Business:

Math Textbook Adoption

A motion was made by Fletcher and seconded by Thompson to approve the Math Textbook Adoption and Related Materials.

Voting Aye: Fletcher, Steffen, Thompson, Bromeland, and Jacobs

Voting Nay: None

Motion carried

Absent: Smith

2025-2026 Student Handbook

A motion was made by Bromeland and seconded by Steffen to approve the Handbook for 2025-2026.

Voting Aye: Fletcher, Steffen, Thompson, Bromeland, and Jacobs

Voting Nay: None

Motion carried

Absent: Smith

Property Causality Insurance

A motion was made by Steffen and seconded by Fletcher to approve the Renewal for ICRMT Property Causality Insurance for Newark Community High School District #18 as presented.

Voting Aye: Steffen, Thompson, Bromeland, Fletcher, and Jacobs

Voting Nay: None

Motion carried

Absent: Smith

2026-2027 School Calendar

A motion was made by Fletcher and seconded by Thompson to approve the 2026-2027 school calendar as presented.

Voting Aye: Steffen, Thompson, Bromeland, Fletcher, and Jacobs

Voting Nay: None

Motion carried
Absent: Smith

Mr. Ulrich shared with the Board that we are in the last year of our contract with Mack and Associates for our district and will be reaching out for other quotes from other accountants.

Mr. Ulrich discussed Activity Accounts and will be looking into electronic payment apps.

District Financial Accounts

A motion was made by Fletcher and seconded by Thompson to maintain Ryan Jacobs, Tim Ulrich, and Jeanette Buhle as online account holders and to remove Dr. Abrell's access to the Heartland Bank "Business Now" Account.

Voting Aye: Thompson, Bromeland, Fletcher, Steffen, and Jacobs
Voting Nay: None
Motion carried
Absent: Smith

A motion was made by Thompson and seconded by Steffen to appoint Tim Ulrich as the online access Administrator for the Heartland Bank "Business Now" Account.

Voting Aye: Bromeland, Fletcher, Steffen, Thompson, and Jacobs
Voting Nay: None
Motion carried
Absent: Smith

A Motion was made by Fletcher and seconded by Bromeland to maintain Darald Nelson, Ryan Jacobs, and Tim Ulrich as signers for the main district account at Heartland Bank #2177 and remove Dr. Lane Abrell.

Voting Aye: Fletcher, Steffen, Thompson, Bromeland, and Jacobs
Voting Nay: None
Motion carried
Absent: Smith

A motion was made by Fletcher and seconded by Bromeland to continue to provide the ability for Jeanette Buhle and Tim Ulrich to discuss all transactions for the main district account at Heartland Bank #2177 and remove Dr. Lane Abrell

Voting Aye: Fletcher, Steffen, Thompson, Bromeland, and Jacobs
Voting Nay: None
Motion carried
Absent: Smith

A motion was made by Steffen and seconded by Bromeland to maintain Tim Ulrich, Jeanette Buhle, and Jan Ingraham as signers for the Heartland Bank Imprest Account#2193 and remove Dr. Lane Abrell.

Voting Aye: Steffen, Thompson, Bromeland, Fletcher, and Jacobs
Voting Nay: None
Motion carried
Absent: Smith

A motion was made by Fletcher and seconded by Bromeland to maintain Tim Ulrich, Jeanette Buhle, and Jan Ingraham as signers for the Heartland Bank Activity Account #501 and remove Dr. Lane Abrell.

Voting Aye: Steffen, Thompson, Bromeland, Fletcher, and Jacobs
Voting Nay: None
Motion carried
Absent: Smith

A motion was made by Bromeland, and seconded by Thompson, to maintain Ryan Jacobs, Darald Nelson, and Tim Ulrich as signers for Heartland Bank Investment account #3943 and remove Dr. Lane Abrell.

Voting Aye: Thompson, Bromeland, Fletcher, Steffen, and Jacobs
Voting Nay: None
Motion carried
Absent: Smith

A motion was made by Thompson and seconded by Fletcher to maintain Jeanette Buhle and Tim Ulrich as having online access to the Heartland Investment account #3943 and remove Dr. Lane Abrell.

Voting Aye: Bromeland, Fletcher, Steffen, Thompson, and Jacobs
Voting Nay: None
Motion carried
Absent: Smith

A motion was made by Steffen and seconded by Fletcher to maintain Ryan Jacobs, Darald Nelson, and Tim Ulrich as signers for PMA ISDLAF+Investment account #11699-101 and remove Dr. Lane Abrell.

Voting Aye: Fletcher, Steffen, Thompson, Bromeland, and Jacobs
Voting Nay: None
Motion carried
Absent: Smith

A motion was made by Thompson and seconded by Bromeland to maintain Jeanette Buhle, Ryan Jacobs, and to add Tim Ulrich as the authorized agent for the Teacher Retirement System and to remove Dr. Lane Abrell.

Voting Aye: Fletcher, Steffen, Thompson, Bromeland, and Jacobs
Voting Nay: None
Motion carried
Absent Smith

A motion was made by Fletcher and seconded by Steffen to change the \$1,775,000.00 Liberty Mutual Surety bonds from Dr. Lane Abrell to Tim Ulrich.

Voting Aye: Steffen, Thompson, Bromeland, Fletcher, and Jacobs
Voting Nay: None
Motion carried
Absent Smith

Authorize Ratification Authority

A motion was made by Thompson and seconded by Steffen to authorize ratification authority for Superintendent Ulrich for hiring purposes.

Voting Aye: Steffen, Thompson, Bromeland, Fletcher, and Jacobs

Voting Nay: None

Motion carried

Absent: Smith

Mr. Ulrich updated the Board regarding the FACS and Biology classroom renovations.

Principal's Report:

- Students began AP testing this week and are finishing up next week.
- Faculty heard student speeches to award faculty/Staff scholarship for the class of 2005.
- Finals begin on Tuesday.
- Staff have been informed of their schedules for next year.
- Teacher appreciation was last week, and the staff was well fed and had an enjoyable week.
- Prom and prom walk went well with no major concerns.
- Spring musical went well.

A motion was made by Thompson and seconded by Fletcher to go into closed session at 7:21p.m. to (a) review the closed session minutes from April 17, 2025 (5 ILCS 120/2 (c) (21)). (b) Discuss School Personnel matters (as per the Illinois Open Meetings, Act, “the appointment, employment, compensation, discipline, performance or dismissal of specific employees of Newark Community High School (5 ILCS 120/2 (c) (1)). (c) Discuss Student Discipline.

(As per the Illinois Open Meeting Act, “the discussion of student discipline” (5 ILCS 120/2 (c) (9)), (d) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5 ILCS 120/2 (c) (2)). (e) Discuss the selection of a person to fill a public office, as defined by the Open Meetings Act, including the vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the

occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. (5 ILCS 120/2 (c) (3))

Voting Aye: Thompson, Bromeland, Fletcher, Steffen, and Jacobs

Voting Nay: None

Motion carried

Absent: Smith

The regular board meeting reconvened at 8:22 p.m.

Roll call was taken, showing the following Board members in attendance: Bromeland, Fletcher, Steffen, Thompson, Jacobs, and Smith. Board Member Smith was absent.

Action taken as a Result of Closed Session:

A motion was made by Bromeland and seconded by Fletcher to approve the closed session Board minutes of April 17, 2025.

Voting Aye: Fletcher, Steffen, Thompson, Bromeland, and Jacobs

Voting Nay: None

Motion carried

Absent: Smith

A motion was made by Thompson and seconded by Steffen to approve Camille Quillen as Homecoming Substitute 2025-2026 school year for a stipend of \$1,000.00

Voting Aye: Fletcher, Steffen, Thompson, Bromeland, and Jacobs

Voting Nay: None

Motion carried

Absent: Smith

A motion was made by Fletcher and seconded by Bromeland to approve Camille Quillen as the National Honor Society Faculty Advisor for a stipend of \$1,105.00

Voting Aye: Steffen, Thompson, Bromeland, Fletcher, and Jacobs

Voting Nay: None

Motion carried

Absent: Smith

A motion was made by Fletcher and seconded by Thompson to hire Ashley Monroe for the Pe/Health BS Step 1, with a salary of \$44,202 with TRS for the school year 2025-2026.

Voting Aye: Steffen, Thompson, Bromeland, Fletcher, and Jacobs

Voting Nay: None

Motion carried

Absent: Smith

A motion was made by Fletcher and seconded by Steffen to appoint Kristy Seyller to fill the vacant Board seat until the next election.

Voting Aye: Bromeland, Fletcher, Steffen, Thompson, and Jacobs

Voting Nay: None

Motion carried

Absent: Smith

Upcoming Action items, Activities, and Events;

- a. Next Board Meeting June 12, 2025 at 6:30 p.m.
- b. Possible Policy Committee Meeting
- c. Graduation May 23, 2025 at 7:00 p.m.

Other Matters of Discussion:

Mr. Ulrich discussed new Board Member training, along with Committee selections.

A Motion was made by Fletcher and seconded by Bromeland to adjourn the meeting at 8:31 p.m.

Voice Vote: 5 Ayes
Voting Nay: None
Motion carried
Absent: Smith



Ryan Jacobs, President

6-12-2025

Date



Jean Fletcher, Secretary

6-12-25

Date