

BOARD OF EDUCATION MEETING MINUTES

April 17, 2025

The regular monthly meeting of the Newark Community High School District #18 Board of Education was called to order by President Pro Tem Fletcher at 6:42 p.m. in the LRC at Newark Community High School. Superintendent /Principal Ulrich was present.

Roll call was taken, showing the following Board Members present: Bromeland, Fletcher, Jacobs, Smith, Steffen, and Thompson.

Welcome guests and visitors: Carrie Vana, Jamey Vana, Jaylynn Vana. Wyatt Vana, Tuckyr Vana, Cody Bumgarnder, Susan Thanepohn, Leah Thanepohn, Addison Ness, Tom Foss, Joe Steffen, Meghan McCoy, Heather Walker, Bill Edwards, Jackson Walker, Garrett Snyder, Julie Leggett, Brandon Leggett, Kolton Rizzo, Jeanette Buhle, Kaleb Carlson, Michelle McAnally, Tricia Marvin, Olivia Smith, Mitchell Kruser, Ben Kruser, Hunter Muffler, Austin Marks, Jake Kruser, Noah Baker, Amanda Swiggett-Edwards, Madison Jean, Jessie Carlson, Natalie Hobbs, Taryn English, Adrianna Larsen, Michelle Kruser, Jerry Brummel, Aidan Brummel

Amend Agenda:

A motion was made by Smith and seconded by Jacobs to move the Public Comment to the end of the open session.

Voting Aye: Fletcher, Smith, Steffen, Thompson, and Jacobs

Voting Nay: None

Motion carried

Communications: None

Consent Agenda Item:

A motion was made by Bromeland and seconded by Smith to approve the Consent Agenda items: (a) Financial Report-Fund Balances as of March 31, 2025, (b) approval of Bills and Requisitions.

Voting Aye: Fletcher, Smith, Steffen, Thompson, Bromeland, and Jacobs

Voting Nay: None

Motion carried

The board went over the financial reports as of April 17, 2025:

March 2025, Treasurer's Financial Report of operational account balances:

- ☐ Education Fund: \$309,319.51
- ☐ Operations and Maintenance Fund: \$ 225,963.46
- ☐ Transportation Fund: \$97,290.60
- ☐ IMRF/SOC Fund: \$35,474.55
- ☐ Working Cash Fund: \$4,097.68
- ☐ Tort Fund: \$3,249.89
- ☐ Health/Life Safety Fund: \$46,232.31

March 31, 2025 Total Funds Balance: \$721,628.00

- ☐ March 2025 payrolls in the amount of \$150,305.41

And Financial Reports April 2025 list of bills amounting to:

- ☐ Education Fund: \$64,602.95
- ☐ Operations and Maintenance Fund: \$17,924.53
- ☐ Transportation Fund: \$4,524.07

April Board bills subtotal: \$87,051.55

Extra bills for April:

Education Fund: \$1,235.00

Operations and Maintenance Fund: \$15,417.90

Extra bills subtotal: \$16,652.90

Board Business:

Election of President

A motion was made by Smith and seconded by Steffen to nominate Ryan Jacobs as President of the School Board for a 2-year term.

Voting Aye: Smith, Steffen, Thompson, Bromeland, Fletcher

Voting Nay: None

Motion carried

Abstained Ryan Jacobs

Election of Vice President

A motion was made by Fletcher and seconded by Smith to nominate Tracy Steffen as Vice President of the School Board for a 2-year term.

Voting Aye: Thompson, Bromeland, Fletcher, Smith, and Jacobs

Voting Nay: None

Motion carried

Abstained Tracy Steffen

Election of Secretary

A motion was made by Thompson and seconded by Bromeland to nominate Jean Fletcher as Secretary of the School Board.

Voting Aye: Thompson, Bromeland, Smith, Steffen, and Jacobs

Voting Nay: None

Motion carried

Abstained Jean Fletcher

Copier lease with Marco

A motion was made by Fletcher and seconded by Smith to approve a 5-year copier lease with Marco.

Voting Aye: Bromeland, Fletcher, Smith, Steffen, Thompson, and Jacobs

Voting Nay: None

Motion carried

Board of Education Meeting Schedule

A motion was made by Smith and seconded by Thompson to approve the Board of Education Meeting Schedule for the 2025-2026 school year.

Voting Aye: Fletcher, Smith, Steffen, Thompson, Bromeland, and Jacobs

Voting Nay: None

Motion carried

Reschedule Board Meeting

A motion was made by Fletcher and seconded by Steffen to approve the rescheduling of the June 19, 2025, Board meeting to June 12, 2025.

Voting Aye: Fletcher, Smith, Steffen, Thompson, Bromeland, and Jacobs

Voting Nay: None

Motion carried

Mr. Ulrich presented the Board with the 1st reading of the 2025-2026 Handbook.

Overnight Field Trip

A motion was made by Fletcher and seconded by Smith to approve the FFA Overnight field trip for a Convention in Springfield, IL, June 9-12, 2025.

Voting Aye: Smith, Steffen, Thompson, Bromeland, Fletcher, and Jacobs

Voting Nay: None

Motion carried

Amended FY 2025 Budget

A motion was made by Fletcher and seconded by Smith to approve the amended FY 2025 budget.

Voting Aye: Steffen, Thompson, Bromeland, Fletcher, Smith, and Jacobs

Voting Nay: None

Motion carried

Mr. Ulrich updated the Board regarding the FACS and Biology classroom renovations. He also informed them of a meeting he had with Jake and the Masonry Tuck Pointer.

Principal's Report:

- Students took the ACT and PRE-ACT on April 9th. There were significant computer issues throughout the state on April 8th, but we were ok on the 9th.
- Final tweaks are being made to student schedules and faculty schedules for next year.
- Top 10 banquet is April 28th
- Full-day TALK event occurred on April 11th, and we had 42 students participate.
- Student of the semester breakfast will occur on May 16th at 7 am.
- Prom is May 2nd at Morris County Club in Morris at 6 pm. Prom walk is in the gym at 5 pm.
- The building had our ROE and Illinois fire marshal inspection last week.

Public Comment: Brandon Leggett, Julie Leggett, Aidan Brummel, and Ben Kruser

Teacher/Staff Comment: Mrs. McCoy shared with the Board that the end of the school year is going well, she has a few field trips planned, and the students are excited about Prom.

Mr. Foss said it is a very busy time of the year, getting everything tied up in Advanced Chemistry, and we are working on periodic tables. In Media Literacy, we are doing research methods.

A motion was made by Smith and seconded by Bromeland to go into closed session at 7:37 p.m. to (a) review the closed session minutes from March 20, 2025 (5 ILCS 120/2 (c) (21)). (b) Discuss School Personnel matters (as per the Illinois Open Meetings, Act, “the appointment, employment, compensation, discipline, performance or dismissal of specific employees of Newark Community High School (5 ILCS 120/2 (c) (1)). (c) Discuss Student Discipline. (As per the Illinois Open Meeting Act, “the discussion of student discipline” (5 ILCS 120/2 (c) (9), (d) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5 ILCS 120/2 (c) (2)). (e) Discuss the selection of a person to fill a public office, as defined by the Open Meetings Act, including the vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. (5 ILCS 120/2 (c) (3))

Voting Aye: Bromeland, Fletcher, Smith, Steffen, Thompson, and Jacobs

Voting Nay: None

Motion carried

The regular board meeting reconvened at 9:06 p.m.

Roll call was taken, showing the following Board members in attendance:

Fletcher, Smith, Steffen, Thompson, Bromeland, Jacobs

Action taken as a Result of Closed Session:

A motion was made by Thompson and seconded by Smith to approve the closed session Board minutes of March 20, 2025.

Voting Aye: Fletcher, Smith, Steffen, Thompson, Bromeland, and Jacobs

Voting Nay: None

Motion carried

A motion was made by Fletcher and seconded by Bromeland to approve the FMLA leave for Hannah Kotora as of August 12th - November 10th (61 Days).

Voting Aye: Smith, Steffen, Thompson, Bromeland, Fletcher, and Jacobs
Voting Nay: None
Motion carried

A motion was made by Smith and seconded by Fletcher to approve Carly Wade as a Long-Term Substitute from August 12th – November 10th. First 10 days Sub Rate. Second 21 days (Per Diem of BA Step 1) \$223.46.

Voting Aye: Steffen, Thompson, Bromeland, Fletcher, Smith, and Jacobs
Voting Nay: None
Motion carried

A motion was made by Fletcher and seconded by Steffen to approve a one-time bonus of \$1,000.00 for Tricia Marvin (Transportation Coordinator)

Voting Aye: Bromeland, Fletcher, Smith, Steffen, Thompson, and Jacobs
Voting Nay: None
Motion carried

A motion was made by Smith and seconded by Thompson to approve the increase of the Transportation Stipend for the 2025-2026 School year to \$7,000.00 from the current stipend of \$6,186.75.

Voting Aye: Fletcher, Smith, Steffen, Thompson, Bromeland, and Jacobs
Voting Nay: None
Motion carried

A motion was made by Thompson and seconded by Fletcher to approve an increase to \$20.00 per hour starting July 1st, 2025, for Lysa Begovac and Alice Morel.

Voting Aye: Fletcher, Smith, Steffen, Thompson, Bromeland, and Jacobs
Voting Nay: None
Motion carried

A motion was made by Thompson and seconded by Fletcher to approve a 5% raise for Non-Certified Staff for 2025-2026 school year.

Voting Aye: Smith, Steffen, Thompson, Bromeland, Fletcher, and Jacobs
Voting Nay: None
Motion carried

A motion was made by Thompson and seconded by Steffen to hire Scott Bantz at \$325.00 per day for 12 days to teach driver's education and behind-the-wheel.

Voting Aye: Steffen, Thompson, Bromeland, Fletcher, Smith, and Jacobs
Voting Nay: None
Motion carried

A motion was made by Smith and seconded by Fletcher to hire Clarissa Cooper at \$35.00 per hour to provide behind-the-wheel instruction.

Voting Aye: Thompson, Bromeland, Fletcher, Smith, Steffen, and Jacobs
Voting Nay: None
Motion carried

A motion was made by Fletcher and seconded by Smith to accept Tonya Grayson's Retirement at the end of the 2024-2025 school year.

Voting Aye: Bromeland, Fletcher, Smith, Steffen, Thompson, and Jacobs
Voting Nay: None
Motion carried

Upcoming Action items, Activities, and Events;

- a. Next Board Meeting May 15, 2025 at 6:30 p.m.
- b. Possible Engagement with IASB or Other Entity for BOE Group Training
- c. Illinois Association of School Boards (IASB) Conference – Nov. 21-23, 2025

Other Matters of Discussion:

Mr. Ulrich is looking into a 10-passenger van or two Minivans.

Mrs. Fletcher shared with the Board that IVVC raised tuition.

Discussion on training the coaches on how to drive the buses and how to use the drop-off box.

A Motion was made by Fletcher and seconded by Smith to adjourn the meeting at 9:32 p.m.

Voice Vote: 6 Ayes

Voting Nay: None

Motion carried



Ryan Jacobs, President

5-15-2025

Date



Jean Fletcher, Secretary

5-15-2025

Date